

Patient Safety Policy Self-Assessment Tool

1.4 Is the patient safety policy defined and endorsed by the board and administrative and medical staff leaders?

Score	Description
0	A patient safety policy does not exist.
1	A patient safety policy has been developed, but the board and administrative and medical staff leaders did not have input into the policy (e.g., the policy was written and communicated by performance improvement director, risk manager, or patient safety officer).
2	A patient safety policy has been delivered to board and administrative and medical staff leaders, but it has not been endorsed or approved through appropriate channels.
3	The board, administrative and medical staff leaders have defined and endorsed a patient safety policy.

Our Score: _____

1.3 Does the patient safety policy address hazards relevant to clinical activities and patient services?

Score	Description
0	The policy does not consider hazards associated with the organization's clinical activities and patient services.
1	The policy reflects the notion that an element of the organization's mission is to minimize unintended patient harm, but provides no specific language to suggest that safety issues will be considered in all decision making.
2	The policy reflects broadly the nature, scale and safety impacts of the organization's clinical activities and patient services.
3	The policy reflects the organization's commitment to ongoing examination of the actual and potential safety impacts associated with its clinical activities and patient services. The policy is periodically reviewed and revised to reflect changing conditions and information.

Our Score: _____

1.3 Does the patient safety policy include commitments to the improvement of patient safety?

Score	Description
0	The policy does not include a clear commitment to improved patient safety.
1	The policy contains indirect or generic commitments to the continual improvement of patient safety.
2	The policy contains direct commitments to continual improvement of patient safety, including prevention of unintended harm.
3	The policy also contains clear commitments to the education of physicians and staff on their role in improving patient safety.

Our Score: _____

1.3 Does the patient safety policy provide a framework for setting and reviewing improvement objectives and targets?

Score	Description
0	The policy does not describe patient safety management nor express a commitment to monitoring safety performance through objectives and targets.
1	The policy commits the organization to monitoring safety performance through objectives and targets, but does not provide sufficient guidance as to the foundation of that process.
2	The policy is specific enough to guide the setting of patient safety improvement objectives and targets. The policy does not, however, clearly describe the use of objectives, or the performance review and reporting framework.
3	The policy is clear and specific enough to guide the setting of patient safety improvement objectives and targets and to understand the organizational process for doing so. The policy establishes guidance for the use of objectives, and the performance review and reporting framework.

Our Score: _____